



Virtual Annual Breakfast

Oct 3, 2020

Host Invitation Email Templates

Guest Email Invitation Template #1 (Sample Only)

Subject line: an Invitation to the Connect Silicon Valley Virtual Annual Breakfast, Oct 3, 2020

Hi _____,

I'd like to personally invite you to be my Virtual Watch Party guest for the upcoming [Connect Silicon Valley Virtual Annual Breakfast](#) on Saturday morning, **October 3, 2020**.

This year's theme is "[A Reason for Hope](#)" and will be viewed by over 1,000 people online. The event begins at 8:30 am and runs until 11:30 am, including Main Speakers and then an optional Panel Discussion.

The speakers for this year's event, **Mark Whitacre** (FBI whistleblower and imprisoned business executive) and **Melanie Parker** (Google's Chief Diversity Officer and Director of Employee Engagement). Both have compelling stories of Christian faith in the midst of personal trials. It should be an exciting and stimulating morning!

Please review your calendar and let me know if you can attend. I look forward to having you join us on October 3rd!

Sincerely,

Your Name
Connect SV Watch Party Host
(xxx) xxx-xxx

Guest Email Follow Up Template #2 (Sample Only)

Subject line: Reminder: Invitation to the Connect Silicon Valley Virtual Annual Breakfast, Oct 3, 2020

Hi _____,

I just wanted to follow-up on my invitation for you to be my guest at the Virtual Watch Party I am hosting for the **Connect Silicon Valley Virtual Annual Breakfast** on Saturday morning, **October 3, 2020**.

This year's theme is "***A Reason for Hope***" and will be viewed by over 1,000 people online. The event begins at 8:30 am and runs until 11:30 am, including Main Speakers and then an optional Panel Discussion.

The speakers for this year's event, **Mark Whitacre** (FBI whistleblower and imprisoned business executive) and **Melanie Parker** (Google's Chief Diversity Officer and Director of Employee Engagement). Both have compelling stories of Christian faith in the midst of personal trials. It should be an exciting and stimulating morning!

Please review your calendar and let me know if you can attend. I look forward to having you join us on October 3rd!

Sincerely,

Your Name
Connect SV Watch Party Host
(xxx) xxx-xxx